



नेपाल सरकार  
वन तथा भू-संरक्षण मन्त्रालय  
राष्ट्र निकुञ्ज तथा वन्यजन्तु संरक्षण विभाग  
मकालु-वरुण राष्ट्रिय निकुञ्ज कार्यालय  
सेदुवा, संखुवासभा  
फोन नं. : ०२५-५६०१३६



## मकालु वरुण राष्ट्रिय निकुञ्जमा पर्यटन प्रवर्धनको लागि वृत्तचित्र निर्माणका लागि प्रस्ताव आह्वान

(प्रथम पटक प्रकाशित मिति : २०७४/१२/१०)

यस कार्यालयको चालु आ.व. २०७४/७५ मा नेपाल सरकारबाट प्राप्त कार्यक्रम राष्ट्रिय पुनर्निर्माण प्राधिकरण कोष (मकालु वरुण राष्ट्रिय निकुञ्ज कार्यालय) आयोजन अन्तर्गत **संरक्षित क्षेत्रमा पर्यटन प्रवर्धन कार्यक्रममा वृत्तचित्र निर्माण** गर्नुपर्ने भएकोले उक्त क्रियाकलाप संचालन गर्न ईच्छुक ईजाजत प्राप्त योग्य र अनुभवी संस्था, फर्म वा कम्पनीले तपसिल बमोजिमका कागजातहरू संलग्न राखि यो सूचना प्रकाशित भएको मितिले १५ दिनभित्र मकालु वरुण राष्ट्रिय निकुञ्ज कार्यालय, संखुवासभाबाट स्वीकृत विस्तृत कार्यविधि (TOR) प्राप्त गरी १६ औं दिन, दिनको १२:०० बजेभित्र कार्य विवरण अनुसारको प्राविधिक र आर्थिक प्रस्ताव अलग अलग खाममा राखि शिलबन्दी गरी प्रत्येक खाममा प्रस्तावको प्रकार उल्लेख गरी दुवै प्रस्तावलाई अर्को छुट्टै खाममा खामबन्दी गरी विषय समेत उल्लेख गरी यस कार्यालयमा दर्ता गराउनु हुन जानकारी गराइन्छ ।

### प्रस्तावसाथ पेश गर्नु पर्ने कागजातहरू :

१. संस्था दर्ता (तत्विकरण सहितको) प्रमाणपत्रको प्रतिलिपि
२. PAN/VAT दर्ताको प्रमाणपत्रको प्रतिलिपि
३. आ.व. २०७३/७४ सम्मको कर चुक्ता प्रमाणपत्रको प्रतिलिपि
४. संस्थाको योग्यता/अनुभवको प्रमाणपत्रको प्रतिलिपि
५. कार्यक्रममा संलग्न हुने विज्ञहरूको योग्यता र अनुभवको प्रमाणपत्रको प्रतिलिपि



**Government of Nepal**  
**Ministry of Forests and Environment**  
**Department National Parks and Wildlife Conservation**  
**Makalu Barun National Park**  
**Seduwa, Sankhuwasabha**

**TERMS OF REFERENCE**  
**For Production of Documentary for Tourism Promotion in MBNP (Makalu**  
**Barun National Park)**

**FY: 2074/75**

# **Terms of References**

## **Production of Documentary for Tourism Promotion in MBNP (Makalu Barun National Park)**

### **1. Background**

Makalu Barun National Park (MBNP) was established on 18th November 1991 and it covers an area of 1500 km<sup>2</sup>. Buffer zone area (830 km<sup>2</sup>) of MBNP was declared on 8th February 1999. It spreads over 4 Rural Municipalities: 3 in Sankhuwasbha District and 1 in Solukhumbu District. The altitude in this park varies from 434m at lower Arun Valley to the peak of the fifth highest mountain of the world, Mt. Makalu (8463m). This national park shares its western border with Sagarmatha National Park and the international border with the Qomolangma National Nature Preserve of the Tibet Autonomous Region in the north. Makalu Barun National Park is also listed as one of the 27 IBAs (Important Bird and Biodiversity Areas) of Nepal. Tourism is the major source of income in terms of revenue in MBNP. Mountaineering and trekking are the major attractions for the visitors in Mera region and Makalu region. Proximity to Mt. Sagarmatha is a prime factor in the Mera area's popularity.

### **2. Objectives**

The overall objective of the assignment is to produce a documentary film of MBNP including but not limited to the following subjects.

1. Background of MBNP,
2. Tourism in MBNP,
3. Buffer Zone of MBNP,
4. Biodiversity and protection of biodiversity in MBNP,
5. Cultural diversity in MBNP buffer zone,

### **3. Scope of the work**

The scope of work for this project will be, but not limited to as follows:

1. Review of previous documentaries prepared by Department of National Parks and Wildlife Conservation (DNPWC).
2. Site visit for footage collection,
  - MBNP Headquarter,
  - Mera Peak Sector (Kothe, Thangnak, Khare)
  - Bung Sector,
  - Tamku Sector,
  - Seduwa Sector (Makalu Base Camp)
  - Hattiya Sector (Kimathanka)
  - DNPWC.
3. Develop script for documentary as per instruction provided by MBNP.
4. Interview with beneficiaries, governmental officials, stakeholders and key members.
5. Present a draft documentary to MBNP to collect feedback and comments.
6. Produce final documentary of MBNP both in Nepali and English version.
7. The final documentary should be 20 to 25 minutes long.

#### 4. Duration and Time Frame

The duration of the assignment shall be for 10 weeks from the date of signing of the contract agreement with the consulting firm.

S.N	Activity	Months									
		1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
1	Review of previous documentary										
2	Site visit for footage collection										
3	Script writing										
4	Interviews										
5	Presentation on draft documentary										
6	Final documentary										

#### 5. Deliverables

The following final deliverable is expected from the selected firm:

- Submit the draft script for documentary.
- Submit master copy of the collected footage and recorded stories.
- Submit a final documentary both in Nepali and English versions in a DVD.

#### 6. Eligibility of the Consulting Firm:

- Minimum three years of experience working in similar field.
- Experience in working with development partners.
- General Knowledge of protected areas.
- Excellent knowledge on equipment to ensure high quality of the documentary.
- The consulting firm should be registered in Government of Nepal.
- The consulting firm must be VAT and should submit the tax clearance certificate 2073/74.

#### 7. Terms of Payment:

This contract shall be fixed price contract and the payment will be made on the instalment based upon signing of the contract. Final payment will be made after the incorporating comments provided by MBNP.

#### Amount in percentage Payment

- 25% - Upon signing the Contract
- 50% - After the submission of draft documentary
- 25% - After the submission of final documentary

#### 8. Documents to be submitted by the firm:

- A signed and stamped Cover Letter
- A signed and stamped Detail Technical Proposal
- A signed and stamped Financial Proposal

- Signed copy of CVs of potential professionals
- Tax clearance certificate 2072/73
- VAT register certificate
- Company registration certificate

**Proposals must be personally delivered to the address given below before 12 noon of the sixteenth day of the notice after receiving TOR from MBNP Office within 15 days of the notice.**

**Makalu Barun Makalu Barun National Park (MBNP) Office**

**Seduwa, Sankhuwasabha**

**Phone: 029 560136**

**Fax: 029 560236**

**Annex 1**  
**Financial Proposal Format**

<b>SN</b>	<b>Cost Components Description of Activity/Item (Based on Scope of Works or deliverables described in different ToR</b>	<b>Unit Cost</b>	<b>Quantity</b>	<b>Total Amount (NPR)</b>	<b>Remarks</b>
<b>1</b>	Professional Service charges				
<b>2</b>	Equipment				
<b>3</b>	Travel				
<b>4</b>	Other Cost				
	TOTAL COST				
	VAT 13%				
	GRAND TOTAL				

**In words:**  
**Signature:**  
**Name:**  
**Stamp:**